



Memo

Date: July 20, 2026

To: Parish and school business managers, Chancery employees

From: Holly Orsagh, director of financial services, RCAA Administrative Services, Inc.

Re: IRS 2026 mileage rate increase effective Wednesday, July 1, 2026

Standard mileage rate

- The 2026 business standard mileage rate has increased to 76 cents per mile for all qualifying business miles driven in a personal vehicle.
- This rate applies to business travel for parish, school and other archdiocesan-related entities.

Reimbursement of employees

- Please use the 76 cents per mile rate to reimburse employees who use their personal vehicles for church, school or other archdiocesan entity related business beginning with mileage incurred on or after Wednesday, July 1, 2026.
- Reimbursement should be based on properly documented business mileage in accordance with the archdiocesan related travel policies and IRS requirements.

Priests using mileage method

- This same 76 cents per mile rate will be used to compensate archdiocesan priests who have elected the actual mileage method for automobile reimbursement.
- Priests using this method should maintain contemporaneous mileage logs that clearly distinguish business and personal, consistent with IRS requirements.