



Memo

Date: May 7, 2026
To: All Employees, Clergy, Business Managers, & Principals
From: Marquita Richburg, Chief Human Resources Officer
Re: **Lay Pension Termination - Important Updates**

The countdown has begun for the June 30, 2026 termination of the Lay Pension Plan. We have been working diligently behind the scenes to prepare for this significant transition.

As part of our ongoing efforts to support you, we have launched a dedicated webpage with comprehensive information to help you prepare in advance of the pension plan termination.

We encourage all full-time and pension-eligible employees to visit [The Lay Pension Plan Termination Site](#), now available on our recently launched platform: resources.archatl.com.

On this site, you will find:

- The Lay Pension Plan Termination Webinar recording, hosted by Laura Andrews, Plan Attorney, Smith Gambrell, & Russell
- Frequently Asked Questions regarding the Lay Pension Termination
- Instructions for enrolling in and registering for an Empower 403(b) account
- The latest updates and important information related to the June 30, 2026, Pension Plan Termination
- Required and recommended employee actions
- A helpful overview of [What is the Lay Pension Plan & What Happens Now?](#)

We strongly encourage you to share this important information with your staff.

Additional Reminders:

- All employees now have access to financial education, resources, and tools through the Empower 403(b) Learning Center - <https://learningfromempower.com/>
- Please help us keep everyone informed. Encourage employees to visit Paylocity Self-Service to confirm that a current email address is on file. Email (through Paylocity Communication Hub) will be our primary method of communication for updates.
- If you are still unsure of your pension eligibility status - or the status of your employee(s) - please contact Lily Gallagher at lgallagher@archatl.com (404) 920-7485

Thank you in advance for your special attention to this important information and for helping to ensure it is broadly shared.